### PRIVACY POLICY

Effective date: Jan 04, 2022

UHD Global LLC (UHD/UTek) is committed to protecting the privacy of the data relating to our users and their clients. We will collect, store, use, maintain, protect, and disclose your information in the manner described in this Privacy Policy. Although UHD/UTek makes every effort to keep your information private and secure by utilizing high-level data security, we cannot guarantee the safety of your information or other information provided to us. By using our Service, you acknowledge and agree that we make no such guarantee, and that you use our Service at your own risk.

Throughout this Privacy Policy, we will refer to our website, applications delivered via the web, and other related services collectively as the "Service." This Privacy Policy does not apply to information we collect by means other than your use of the Service, including information we collect offline, from any third party, or from other sources.

Please read this policy carefully to understand our policies and practices regarding your information and how we will treat it. If you do not agree with our policies and practices, your choice is not to use our Service. By accessing or using this Service, you agree to be bound by this Privacy Policy.

We reserve the right to change this Policy at any time, and if we do so, we will post changes and updates to this page. Your continued use of our Service after we make changes is deemed to be acceptance of those changes, so please refer to this policy periodically for updates.

### **Information Relating to Minors**

Our Service is not intended for children and we do not knowingly collect or solicit personal information from anyone under the age of 18 or allow such persons to register with our Service. If you are under 18, please do not send us any information about yourself, including your name, address, telephone number, email address, or any screen name or user name you may use. No one

under age 18 is allowed to provide any personal information to Checkbook. If we learn that we have collected personal information for a minor under age 18 without verification of parental consent, we will delete that information as quickly as possible. If you believe that we might have any information from or about a child under 18, please contact us at the telephone number or email address listed in the Contact section of this Privacy Policy.

### **Our Use of Personally Identifiable Information**

We collect several types of information from and about users of our Website, including information:

- By which you may be personally identified ("Personal Information");
- That is about you but does not identify you ("Non-Identifying Information");
- About your internet connection, the equipment you use to access our Service, and usage details; and Information that relates to your client or customer to be invoiced through UHD/UTek ("Third Party Client Information").

All information we collect is securely stored on servers in the United States.

### **How we Collect This Information**

Information We Collect When You Transact With Us We may collect information from you when you transact with us, including:

Contact Information, such as

- Name
- Email address
- Mailing address
- Phone Number

Billing Information, such as

- Credit card number
- Billing address

#### Financial Information, such as

- Bank or brokerage account numbers
- Tax ID or Social Security numbers

Unique Identifiers, such as

- User Name
- Account Numbers
- Password

Business Information, such as

- Company Name
- Company Size
- Business Type
- Volume of Transactions

Other Information, including

- Individual transaction data obtained from your third-party invoicing or accounting application (such as Quickbooks);
- Information you generate and other information that you upload to the website;
- Information you provide when you report a problem;
- Records and copies of your correspondence with us if you contact us;
- Third Party Client Information that you provide to us.

# Information We Automatically Collect From Your Computer

As is true of most websites, we automatically gather information about your computer when you use the service. The information that is automatically provided by your computer includes:

- Your IP Address
- Browser type
- Referring/Exit Pages
- Operating System

- Information obtained by "Cookies"
- Other information collected via the browser

We may use these technologies to collect information about your online activities over time and across third-party websites or other online services (behavioral tracking). We do not respond to Do Not Track Signals from web browsers.

#### How We Use the Information We Collect

We use information we collect from you to create your account, provide you the features and functionality of the Service, to communicate with you about products and services you've purchased, to offer additional products and services, to bill you, to carry out our obligations and enforce our rights arising from any contracts entered into between us and you, to fulfill any other purpose for which you have provided the information, in any other way we describe when you provide the information, and for any other purpose with your consent. When you use the Service, including accepting a payment, contacting customer service, requesting technical support, or engaging in many other interactions with UHD/UTek, we will apply the information that we have collected. Knowing this information allows us to verify your identity, communicate with you, enforce our agreements with you, and secure the best possible experience for all UHD/UTek customers by ensuring compliance with applicable US state and federal laws and our own policies. We may also use this information to improve and enhance our offerings to you.

We use the information collected by "cookies" so that our Website can remember you and provide you with the information you're most likely to need. For instance, when you return to the Website, cookies identify you and prompt the site to provide your username (not your password), so you can sign in more quickly. Cookies also allow our Website to remind you of your past usage and to suggest similar products and services. We also use information gained through cookies to compile statistical information about use of our Service such as the time users spend at the site and the pages they visit most often. Those statistics do not include Personal Information.

We use information we collect from you to the extent necessary to enforce our Website Terms of Service and to prevent imminent harm to persons or property.

### **Sharing Your Information With Third Parties**

UHD/UTek will not rent or sell your Personal Information to third parties. We may store it in locations outside the direct control of UHD/UTek – for instance, on servers or databases co-located with hosting providers.

UHD/UTek will share your Personal Information with a limited number of UHD/UTek partners for the explicit purpose of providing services to you. If we do this, such third parties' use of your Personal Information will be bound by terms at least as restrictive as this Privacy Policy.

UHD/UTek will also share your Personal Information if we are required to do so by law or subpoena, or if we believe that such action is necessary to conform to the law or comply with the legal process served upon us, or to investigate, prevent, or take action regarding suspected or actual illegal activities. We will also share this information to enforce or apply our Terms of Use and other user agreements, including for billing and collection purposes, to take precautions against liability, to investigate and defend ourselves against any third-party claims or allegations, to assist government enforcement agencies, or to protect the security or integrity of our site. We will also share Personal Information if we believe that disclosure is necessary or appropriate to protect the rights, property, or safety of UHD/UTek, our customers, or others.

As we develop our business, we may buy or sell assets or business offerings. UHD/UTek may share your Personal Information with a buyer or other successor in the event of a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of UHD/UTek's, assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which personal information held by UHD/UTek about our Service's users is among the assets transferred.

We may also share your Personal Information to fulfill the purpose for which you provide it, for any other purpose disclosed by us when you provide it, and with your consent.

We may provide information that does not identify you as an individual to third parties. We do this to analyze how the Service is running, diagnose service or technical problems, maintain security, and personalize content. We do not control these third parties' tracking technologies or how they may be used. If you have any questions about how a third party may use your information, you should contact the third party directly.

## Additional Rights Under the California Consumer Privacy Act

If you are a California consumer, you have choices regarding our use and disclosure of your Personal Information.

The Right to Know You may request, up to twice in a 12-month period, the following information about the personal information we have collected about you during the past 12 months:

- The categories and specific pieces of Personal Information we have collected about you;
- The categories of sources from which we collected the Personal Information;
- The business or commercial purpose for which we collected the Personal Information;
- The categories of third parties with whom we shared the Personal Information; and
- The categories of personal information about you that we disclosed for a business purpose, and the categories of third parties to whom we disclosed that information for a business purpose.

The Right to Delete You may request that we delete the personal information we have collected from you, subject to certain limitations under applicable law.

The Right to Opt-Out California provides its citizens with the right to opt out of any "sale" of your personal information that may take place. However, UHD/UTek does not use, share, rent or sell your Personal Information or Third Party Client Information for interest-based advertising.

Exercising Your Rights Under California Law The California Consumer Privacy Act provides that you may not be discriminated against for exercising these rights. To submit a request to exercise any of

the rights described above, you may contact UHD/UTek at the email address or phone number listed in the Contact section of this Policy.

We may need to verify your identity before responding to your request, such as verifying that the email address from which you send the request matches your email address that we have on file. Authentication based on a government-issued and valid identification document may be required. If you are a customer of a UHD/UTek user, please direct your requests directly to the UHD/UTek User with whom you shared your Personal Information.

### **Additional Rights Under European Union Law**

If you are a citizen of the European Union, you may contact us at the phone or email address listed in the Contact section of this Policy to:

- See what information we have about you, if any;
- See what information you have provided directly to us;
- Change/correct any information we have about you;
- Ask us to delete any information we have about you;
- Ask us to temporarily stop processing information from you;
- Object to further processing of your information, provided that the processing is inconsistent with the primary purpose for which it was collected;
- Withdraw any consent to processing of your information that you have previously granted; and/or
- Opt out of future communications from us.

### **Opt-Out Rights**

You may, of course, decline to submit personally identifiable information through the Service, in which case UHD/UTek may not be able to provide certain services to you. You may update or correct your account information at any time by logging in to your account. You can review and correct the information about you that UHD/UTek keeps on file by contacting us at the phone or email address listed in the Contact section of this Privacy Policy.

You may refuse to accept browser cookies by adjusting the settings in your web browser. The following links explain how to access cookie settings in various browsers:

- Cookie settings in Firefox
- Cookie settings in Internet Explorer
- Cookie settings in Google Chrome
- Cookie settings in Safari (OS X)
- Cookie settings in Safari (iOS)
- Cookie settings in Android

Please note that if you disable cookies, we may not be able to provide our services to you.

You may also opt out of being tracked by Google Analytics by visiting this link: http://tools.google.com/dlpage/gaoptout.

### **Compromise of Personal Information**

In the event that Personal Information is compromised as a result of a breach of security, UHD/UTek will promptly notify those persons whose Personal Information has been compromised, in accordance with the notification procedures set forth in this Privacy Policy under the section titled, "Notification Procedures," by email, or as otherwise required by applicable law.

UHD/UTek shall not be liable for the transfer of any Personal Information resulting from loss or distribution of data, the delineation or corruption of storage media, power failures, natural phenomena, riots, acts of vandalism, sabotage, terrorism, or any other event beyond UHD/UTek's, control.

### **Links to Other Websites**

UHD/UTek is not responsible for the practices employed by websites linked to or from our website, nor the information or content contained therein. Please remember that when you use a link to go from our website to another website, our Privacy Policy is no longer in effect. Your browsing and

interaction on any other website, including those that have a link on our website, is subject to that website's own rules and policies. Please read over those rules and policies before proceeding.

### **Notification Procedures**

It is our policy to provide notifications, whether such notifications are required by law or are for marketing or other business-related purposes, to you via email notice, written or hard copy notice, or through conspicuous posting of such notice on our website, as determined by UHD/UTek in its sole discretion. We reserve the right to determine the form and means of providing notifications to you.

### **Contact**

To contact us about this Privacy Policy and our privacy practices, to report any problems accessing the site, or if you have a disability and would like to access this policy in an alternative format, please contact us at:

Customer Support Team (646) 912-8941 admin@uhdqlobal.us